



NAFC Indigenous
Youth Council
l'ANCA Conseil des
jeunes autochtones

Indigenous Youth Council (IYC)

Roles and Responsibilities

The Indigenous Youth Council's roles and responsibilities are outlined in the NAFC Constitution and By-laws. This can be found under Article XIV –Section 6: Indigenous Youth.

Article XIV-Section 6: Responsibilities of the Indigenous Youth Council shall be as follows:

1. To bring together Indigenous Youth from across Canada, to consult with Elders and other resource people regarding the concerns of Youth;
2. To discuss, voice concerns and advocate for urban Indigenous Youth;
3. To promote and enhance cultural awareness and the identity of Urban Indigenous Youth; and
4. To provide representation for urban Indigenous Youth at a national level.

President

The President of the Executive Committee shall be known as the President of the Indigenous Youth Council and shall be responsible for and exercise such duties as follows:

- a) Serve as an ex-officio member of all committees of the Association, whether constituted by the Indigenous Youth Council or the members;
- b) Submit a report at each annual meeting covering the activities of the Indigenous Youth Council since the last preceding meeting;
- c) Chair Indigenous Youth Council meetings and conference calls;
- d) Act as a spokesperson for the Indigenous Youth Council;

- e) Act as a liaison between the National Association of Friendship Centres Board of Directors and the Indigenous Youth Council;
- f) Report to the National Association of Friendship Centres Board of Directors on behalf of the Indigenous Youth Council, collecting and compiling Regional Representative reports for presentation to the Association of Friendship Centres Board of Directors;
- g) Attend all meetings of the Indigenous Youth Council, National Association of Friendship Centres Board of Directors, and National Association of Friendship Centres Presidents and Coordinators, submitting written reports for all meetings
- h) Discuss, voice, and advocate for urban Indigenous Youth at a national level;
- i) Represent the Indigenous Youth Council on external panels and committees as directed by the Indigenous Youth Council;
- j) Ensure that the goals of the Indigenous Youth Council are met in a timely manner; and,
- k) Discharge any such other duties and functions as may be specified herein or assigned from time to time by the Indigenous Youth Council.

Vice-President

The Vice-President of the Executive Committee shall be known as the Vice-President of the

Indigenous Youth Council and shall be responsible for and exercise such duties as follows:

- a) Act in the capacity of President of the Indigenous Youth Council, with all the powers and authority of that office, in the absence of the President or when the President is unable or unwilling to act,
- b) Chair Indigenous Youth Council meetings and conference calls; Chair a committee of the Indigenous Youth Council; and,
- c) Discharge such other duties and functions as may be specified herein or assigned from the time to time by the Board of Councillors.

Secretary

The Secretary of the Executive Committee shall be known as Secretary of the Indigenous Youth Council and shall be responsible for and exercise such duties as follows:

- a) Ensure that minutes are kept for all meetings of the Indigenous Youth Council;
- b) Ensure the keeping of all other records and proceedings pertaining to meetings of the Indigenous Youth Council;
- c) Ensure the safe-keeping of all documents of the Indigenous Youth Council;
- d) Chair a committee of the Indigenous Youth Council; and,
- e) Discharge such other duties and functions as may be specified herein or assigned from time to time by the Indigenous Youth Council.

Treasurer

The Treasurer of the Executive Committee shall be known as the Treasurer of the Indigenous Youth Council and shall be responsible for and exercise such duties as follows:

- a) Work alongside the Youth Intervenor and National Association of Friendship Centres Finance staff regarding Indigenous Youth Council funds;
- b) Coordinate Indigenous Youth Council fundraising activity;
- c) Have a working knowledge of the finances of the Indigenous Youth Council;
- d) Present annual Indigenous Youth Council financial reports at the Youth Forum and National Association of Friendship Centres Annual General Meeting;
- e) Keep the Indigenous Youth Council up to date regarding Indigenous Youth Council funds;
- f) Ensure that Indigenous Youth Council expenditures are kept to a minimum;
- g) Be accessible to Indigenous Youth Council Regional Representatives and local Friendship Centres regarding fundraising issues;
- h) Chair a committee of the Indigenous Youth Council; and,
- i) Discharge such other duties and functions as may be specified herein or assigned from time to time by the Indigenous Youth Council.

Regional Representatives

In addition to the previously mentioned responsibilities, Regional Representatives of the Indigenous Youth Council shall be responsible for and exercise such duties as follows:

- a) Ensure consistent communication with Provincial Indigenous Youth Councils and Centres within their respective regions and ensure open communication from local to national levels;
- b) Maintain regular communication with the Indigenous Youth Council and National Association of Friendship Centres and respond to correspondence in a timely fashion;
- c) Attend all conference calls and Indigenous Youth Council meetings;
- d) Provide regional reports to the Indigenous Youth Council Executive Committee before all National Association of Friendship Centres Board of Directors meetings;
- e) Have a working knowledge of issues facing urban Indigenous Youth in Canada;
- f) Increase Indigenous Youth Council visibility at the local level;
- g) Maintain the accountability of the Indigenous Youth Council; and,
- h) Act as a mentor and leader within respective region.

NAFC Youth Executive

The NAFC Youth Executive member of the IYC Executive Committee shall be known as the Youth Executive of the Indigenous Youth Council and a member of the Board of Directors and shall:

- (a) Serve as an ex-officio member of all standing and ad-hoc committees of the Association, where constituted by the Board of Directors or the members.
- (b) Shall be the direct liaison between the Executive Committee and the Indigenous Youth Council.
- (c) Serve as a voting member of the Indigenous Youth Council and attend all council meetings and adhere to all Indigenous Youth Council policy and procedures, in addition to their responsibilities.
- (d) Discuss, voice concerns and advocate for Indigenous Youth living in an urban environment.

- (e) Provide representation for Indigenous Youth living in an urban environment at a national level.
- (f) Report the position of the Board of Directors on Indigenous Youth Council specific issues to the Indigenous Youth Council.
- (g) Discharge any such other duties and functions as may be specified herein or assigned from time to time by the Board of Directors.

Conclusion

The Indigenous Youth Council has many more responsibilities - please refer to the Indigenous Youth Council Policy and Procedures.